

BOY SCOUT TROOP 650 SAN ANTONIO TEXAS

## COMMUNICATIONS

### BAND:

Troop 650 uses the BAND app for most all our communications. It is simple to use and friendly for iOS, Android AND PC, users can be on any device! ALL SCOUTS MUST HAVE THEIR OWN EMAIL ADDRESS AND SIGN IN FOR BAND SO THEY CAN RSVP AND RESPOND SEPARATELY FROM THEIR PARENTS. Parents may choose to have one, both or more added but we require at least one for communication purposes.

- ✓ You can sign up with mobile phone number or email address.
- ✓ For scouts without a phone, this can be on the computer.
- ✓ Calendar: All our meetings and events are synced with our Scoutbook/IA Calendar
- ✓ RSVPs are all on our calendar.
- ✓ Because only those invited or added will have access, it is private and secure to keep scout info safe. Also, your phone numbers and email addresses are not visible, all contact will be through here.
- ✓ Messenger system:
  - Each patrol will have their own chat so PLC can talk to their group faster and easier
  - o Most youth are more familiar with this type of communication so this could help for them
  - We have adult chats- committee, ASM, leaders, parent groups, etc.
- ✓ Emails tend to get lost in the shuffle; this is specific for our troop, so you know exactly where scout info is.
- ✓ Parents and scouts can "Like" posts, so we know they are getting them.
- ✓ Photo album so we can share and store photos of our troop!

### **BAND App Etiquette**

- Please be respectful of the time of day before you post. WE UTILIZE "QUIET BAND", THIS MEANS BETWEEN 8:20AM & 4:20PM ON WEEKDAYS, NOTIFICATIONS ARE NOT SENT TO DEVICES. POSTS AFTER 10PM ARE NOT ACCEPTABLE.
- Chats must have at least 2 adults before adding a scout to be compliant with YPT rules. Only admins can create chats to ensure this.
- Please do not turn off all your notifications! This will be the primary way we communicate with you and you could miss important updates. We strive to keep posts and chats to an appropriate length.
- Posts vs. Chats; Where do I go?
  - Posts are perfect for specific events where you need to bring up a specific topic such as Service hour opportunities, permission slip sign ups or specific merit badge discussion. This way people can respond directly, and you do not have to hunt for the topic in an endless chat room.
  - Chat rooms are designed for continuous chat for a certain group. These are great for patrols, leaders, and committee and summer camp groups.
- The main Troop 650 chat room should be used when asking a question that relates to the entire troop. All other topics should be posted in your patrol chat.
- As a scout, who do I ask questions to?
  - Always start with your patrol chat! You chain of command will know who is best to answer your question.
    Every patrol chat has a patrol leader, assistant senior patrol leader, senior patrol leader, assistant scout master (adult) and an admin (adult).
- As a parent, who do I ask questions to?
  - We have dedicated parent chat with all leaders and parents so you can have a direct contact line with your scout's Scoutmaster, Assistant Scoutmaster and other troop leaders/adults.



C/O Concordia Lutheran Church 16801 Huebner Rd. San Antonio, Texas 78258





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### Website and Communication:

Our troop website is <u>www.troop650.com</u>. Here you can find needed forms and learn more about our troop! Scouts can find merit badge, camping, scout spirit, service hour, leadership and many other forms on the site in the Resources: Guides and Forms section.

### Email:

Anytime you have questions please feel free to email us at: <a href="mailto:wearetroop650@gmail.com">wearetroop650@gmail.com</a>. The Key 3 (Scoutmaster, Charter Organization Representative and the Committee Chairman) have access to this email address and will answer accordingly.

#### Permission Click:

We use Permission Click for many of our forms and permission slips.

All of our permission slips are online! We will post a link in BAND when one is needed and you simply click the link, fill out the form and you are all set! No sign in required. This makes it easier for you by simply clicking on the link and filling it out. This eliminates paper waste and helps us print one report for all entries. Any information you send is kept private and for the use of our leadership to safely serve your scouts.



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